

Application for Membership 2013

Please complete all parts of this form ensuring that both you and your treasurer have signed the declaration on page 3. Please return to the Pensions Office along with the completed Pension Return Form and the Expression of Wish form. You should also ensure you enclose birth and marriage certificates as appropriate.

For any queries relating to the completion of these forms, please contact the Pensions Office on 01235 517749.

PART 1 – APPLICANT

Full Name (inc title)		
Address		
Telephone Number		
Email Address		
Marital Status		
Date of Birth Please send certificate		Age next birthday
National Insurance Number		

PART 2 – DEPENDANTS

SPOUSE

Full Name		
Date of Birth Please send certificate		Age next birthday
Date of Marriage Please send certificate		

CHILDREN

Christian Name (s)	Date of Birth

PART 3 – CHURCH / EMPLOYMENT

Name of church, employer or other qualifying office	
Date pastorate/employment commenced	
Date Pension Scheme membership to commence	
Is this a full time pastorate/employment? If no, please state percentage	YES / NO
If you are a minister in training, please state the college you attend	
Are you applying for membership of the Ministers, Staff or Basic Section?	MINISTERS / STAFF / BASIC

PART 4 – OTHER INFORMATION

Are you a contributing member of any other pension arrangement? If yes, please provide details including details of the annual contributions you pay	YES / NO
Did you register for Primary or Enhanced benefit protection?	YES / NO
Do you have a Personal Lifetime Allowance as a result of registering for Primary Protection? If yes, please provide details including the registration reference number	YES / NO

PART 5 – DECLARATION OF PENSIONABLE INCOME – STAFF SECTION

Please complete the following if you are joining the Staff Section of the Baptist Pension Scheme.
Please remember to sign the Declaration in part 8.

Actual ANNUAL Salary as at 1 January 2013	pa
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CONTRIBUTION PROPORTION

Member contributions to DC plan: 8%
Church contributions to DC plan: 10%
Total contributions to DC plan: 18%

If the split of contributions into the pension account varies from that stated, please amend. Please note that member contributions, not including any arranged AVCs, can only exceed 8% with permission from the Pension Trustees.

PART 6 – DECLARATION OF PENSIONABLE INCOME – BASIC SECTION

Please complete the following if you are joining the Basic Section of the Baptist Pension Scheme.
Please remember to sign the Declaration in part 8.

Actual ANNUAL Salary as at 1 January 2013	pa
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CONTRIBUTION PROPORTION

Member contributions to DC plan: 5%
Church contributions to DC plan: 5%
Total contributions to DC plan: 10%

If the split of contributions into the pension account varies from that stated, please amend. Please note that member contributions, not including any arranged AVCs, can only exceed 5% with permission from the Pension Trustees.

PART 7 – DECLARATION OF PENSIONABLE INCOME – MINISTERS SECTION

Please refer to the notes on page 4 regarding the completion of this part and sign the Declaration in part 8.

1	Actual ANNUAL Stipend as at 1 January 2013	pa
2	Payments in respect of manse heating and lighting (if paid in addition to stipend)	
3a	If the manse or other living accommodation is occupied rent free by virtue of qualifying office please insert the sum £6,000 (if part-time, please see 3d below)	
OR 3b	If the manse is owned partly or wholly by the minister but leased by the church by formal arrangement please insert the sum £6,000	
OR 3c	If accommodation is owned partly or wholly by minister, but NOT leased by the church : Percentage owned by the church _____% i) % owned by church x £6,000	
	ii) Housing allowance paid where minister owns part or whole of manse and there is no formal arrangement to lease the manse from the minister	
	iii) Total water/sewerage, council tax, property insurance, maintenance/repairs paid by the church (only complete if 3a, 3b and 3d are not applicable)	
OR 3d	Manse value in respect of minister-in-training or part-time minister £6,000 x _____% (see notes overleaf)	
TOTAL PENSIONABLE INCOME		

CONTRIBUTION PROPORTION

Member contributions to DC plan:

8%

Church contributions to DC plan:

10%

Total contributions to DC plan:

18%

If the split of contributions into the pension account varies from that stated, please amend. Please note that member contributions, not including any arranged AVCs, can only exceed 8% with permission from the Pension Trustees.

PART 8 – DECLARATION

APPLICANT

I hereby make application to be admitted into membership of the Baptist Pension Scheme and declare the foregoing to be a true statement, and I agree to abide by the Rules of the Scheme.

Signed _____

Date _____

TREASURER / EMPLOYER

I hereby certify that the Declaration of Pensionable Income in the appropriate Part 5, 6 or 7 is correct.

Signed _____

Date _____

Please help us keep our records up to date by providing the treasurer's name and address on the back of this form.

DECLARATION OF PENSIONABLE INCOME – NOTES to Part 7 – Ministers Section

ITEM

1 & 3a The minimum full time pensionable income for 2013 is £26,700 which includes the Home Mission Stipend of £20,700 plus £6,000 in respect of the value attributable to a manse provided rent and council tax free.

3b **LEASE OF A MINISTER-OWNED PROPERTY**
If the minister provides their own accommodation and payment is made to them by the church under a formal agreement, then, under Revenue regulations, the amount paid cannot be included as part of their pensionable income. In this instance the nominal manse value should be entered under item 3b of the declaration form and no further entries under any of the item 3c headings.

3c i If accommodation is owned partly by the minister, please state the percentage interest owned by the church and ENTER THAT PERCENTAGE OF £6,000 IN THE COLUMN.

3c ii Where a rental or housing allowance is paid by the church in respect of the proportion of the property owned by the minister, enter the sum expected to be paid during 2013.

3c iii Enter the amounts received from or paid by the church in respect of the proportion of the property owned by the minister. These figures may be the amounts paid in 2012 or the estimated amounts payable in 2013.

3d Although a minister-in-training on the In-Pastorate Training Scheme normally receives half stipend, the minister-in-training may live in a manse on a full time basis. It has been decided that a minister-in-training may add the value of the manse to calculate pensionable income as follows:

- 100% of the manse value for pension purposes
- or
- 50% of the manse value for pension purposes
- or
- a proportion between 50% and 100% of the manse value for pension purposes

For a part-time minister, if less than 100% of the manse value is being added to calculate pensionable income, for instance if the manse is occupied by two part-time ministers, enter the percentage of full-time hours worked.

NB Contributors and churches are reminded that the value attributable to a manse provided rent and council tax free is reviewed from time to time.

If you have any questions in connection with the completion of this declaration form, please contact the Pensions Office:

The Baptist Pension Scheme, Baptist House, PO Box 44, 129 Broadway, Didcot, Oxfordshire OX11 8RT
Telephone 01235 517749 or email pensions@baptist.org.uk

<p>Treasurer/Employer Details - the Notification of Pension Contributions will be sent to this person:</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p>
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